



The Reiki School + Clinic™

Financial Policy

In an effort to create a truly professional yet communal healing atmosphere we ask that you adhere to the following procedures and understand the following policies:

- **Arrival**

Arrive at your appointment on time. If you are late, your session will be shorter. If you are more than 10 minutes late know that we may not be able to accommodate you. If we cannot accommodate you it will be considered a missed appointment and you will be expected to pay for your session.

- **Cancellation/ No Show Policy**

We have a 24 hr cancellation policy. Give us 24 hrs notice if you have to change, cancel or reschedule your appointment. If you cancel within 24 hrs or do not show up for your scheduled appointment you will still be expected to pay the appointment fee, according to the sliding scale, on or before your next visit.

Thank you for your understanding,
The Community Reiki Clinic Staff

Signature _____ Date ____/____/____

Printed Name _____